

ESG Management School – Paris Graduate School of Management

CONTACT INFORMATION	
International Office	PGSM - 35 avenue Philippe Auguste, 75011 Paris, FRANCE
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Ms Elvire AVALLE	Coordinator for international exchange programs (Inbound and Outbound) Phone : +33 1 55 25 69 56 email : eavalle@pole-esg.fr
Ms Josephine MURASIRANWA	Student assistant for Incoming international students email : assist.international@pole-esg.fr
Website	www.business-school-pgsm.com (under reconstruction)

ACADEMIC INFORMATION

ACADEMIC CALENDAR 2010-2011		
Fall semester 2010	orientation day courses start final exams end	28 th September 2010 20 th September 2010 23 rd December 2010
Spring semester 2011	orientation day courses start final exams end	13 th January 2011 (to be confirmed) 3 rd January 2011 for earliest program / 17 th January 2011 for most programs 30 th April 2011 for earliest program / 2 nd July 2011 for latest one

THE GROUP AND SCHOOLS	
PGSM	The Paris Graduate School of Management regroups 4 main schools. PGSM is member of Campusfrance, all degrees are accredited by the French government.
ESG Management School	5 years of study Delivers Master degree in business, member of Conference des Grandes Ecoles, member of EFMD and AACSB
ESGCI	Ecole Supérieure de Gestion et Commerce International school of Marketing, Communication, International Relations - 5 years of study Accredited IACBE
ESGF	Ecole Supérieure de Gestion et Finance school of Finance - 5 years of study Accredited IACBE
PSB	Paris School of Business - BBA and EMBA programs Bachelor of Business Administration (taught in English) - 3 to 4 years of study European MBA (taught in English) - 2 years of study

CAMPUS	
Philippe Auguste campus	- PSB 35 avenue Philippe Auguste, 75011 Paris subway stations Nation (lines 1, 2, 6, 9, RER A), Alexandre Dumas (line 2) and Rue des Boulets (line 9)
St Ambroise campus	- ESG Management School 25 rue Saint Ambroise, 75011 Paris

	subway stations St Ambroise (line 9) and Rue St Maur (line 3)
Nation campus	- ESGCI schools 242 rue du Faubourg St Antoine, 75012 Paris subway stations Nation (lines 1, 2, 6, 9, RER A), Reuilly Diderot (lines 1, 8) and Rue des Boulets (line 9)
Charonne campus	- ESGF school 179 rue de Charonne, 75011 Paris subway stations Philippe Auguste (line 2), Alexandre Dumas (line 2) and Rue des Boulets (line 9)

COURSES	
Language of teaching	French and English (all schools have courses in both languages - except for BBA and EMBA programs: only English). French knowledge is not mandatory, students can have all courses taught in English. No English proficiency test is required for exchange students.
Foreign language courses	French language courses are available for exchange students (3 levels: beginner, intermediate, advanced). Foreign language courses are available for students staying the whole academic year only (October - July): Italian, German, Hebrew, Chinese, German, Spanish.
Fields of study	International business, Communication, Finance, Management Courses from 1 st to 5 th year Exchange students can mix languages / years / schools / programs.
Course load	Normal course load is 30 ECTS credits per semester. Exchange students can choose as many courses as they want (from 3 to 60 ECTS per semester).

ENGLISH SPEAKING PROGRAMS - OVERVIEW	
Master of International Business	Master level, ESG school Entry level: 1 st year of the program, with at least 3 years of prior studies. Required: TOEFL 90/120 with 24 min in Writing or IELTS 6.5; and GMAT 550. Tuition fees for 2010-2011: 7050 euros 1 st year, 6600 euros 2 nd year. http://esg.fr/master-international-business.html
Master of International Finance Management	Master level, ESGF school Entry level: 1 st year of the program, with at least 3 year of prior studies. Required: Bachelor level in finance management / international finance. Tuition fees for 2010-2011: 6300 euros per year. http://www.esgf.com/programme-master-1-finance-international.html
Master of Marketing and International Business	Master level, ESGCI school Entry level: 1 st year of the program, with at least 3 year of prior studies. Required: Bachelor level in marketing / international management / business. Tuition fees for 2010-2011: 6300 euros per year. http://www.esgci.com/formation-commerce-international-master.html
Bachelor of Business Administration	Bachelor level, PSB school - majors in Finance / Marketing / Management Entry level: 1 st year, 2 nd year or 3 rd year of the program. Required: TOEFL 80/120 Tuition fees for 2010-2011: 3350 euros per semester. http://www.psb-edu.com/programs/bba-program.html

Exchange students are allowed to choose courses from all those programs.

GRADES

An official academic transcript will be sent to the home university about 1.5 month after the last final exams, with grades in both French system and Letter system (US). 2 copies are sent, one for the university and one for the student. No copy will be reissued.	
A+ ; A ; A- ; B+ ; B ; B- ; C+ ; C = Pass	= full credits
C- ; D+ ; D ; D- ; F+ ; F ; = Fail	= 0 credit

French System	Letter Grade (US)	ECTS Grade	Comments
19-20	A+	A	Perfection
17-18	A		Exceptional
16	A-		Excellent
15	B+	B	Very good
14	B		Good
12-13	B-	C	Solid, Above expectations
11	C+	D	Acceptable
10	C	E	Passing grade – Very average, barely satisfactory
9	C-	FX	Unsatisfactory
8	D+		Lacks basic knowledge
6-7	D	F	Poor
5	D-		Very poor
3-4	F+		Little, if any knowledge
0-2	F		No knowledge

ADMINISTRATIVE EXCHANGE INFORMATION

APPLICATION DEADLINES 2010-2011

Fall semester	June 15 th 2010 Late applications are accepted until August 20 th 2010 but students must be aware of visa procedure delays
Spring semester	November 15 th 2010 Late applications are accepted until December 15 th 2010 but students must be aware of visa procedure delays

FORMS

Registration form	Sent to the international office of the home institution. Needs to be signed by the international office of the home institution.
Requested documents	- 1 picture - copy of valid passport - copy of insurance contract, or copy of EU social security card for EU students
Visa	Information (conditions and delays) at the French consulate or CampusFrance agency (student visa delivering conditions might depend on the applicant's

	nationality). A Letter of Acceptance will be sent to the international office of the home institution as soon as we receive the complete registration forms.
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FEES AND EXPENSES	
Student unions	Mandatory for students who stay one academic year (60 euros). Requested if the student wants to participate to the association's activities (sports, arts, social works, finance, etc): 30 euros for the semester.
Social security	Mandatory for non EU-students who stay two semesters, according to the French law. 200 euros per year - students are then covered for some medical expenses by the French social security system.
Books	Some teachers require the students to buy specific books. From 60 to 80 euros per book - no more than one mandatory book per course.

BUDDY NETWORK ASSOCIATION

AIRPORT PICK UP	
The student association organizes pick up service at the airport. This service is free but the student must pay for his/her own transportation fees if the Buddy does not have a car. Costs from airports:	
Roissy CDG	Train to Paris: 8.50 euros (anywhere on Paris subway network) Bus to Paris: 9.10 euros (to Opera)
Orly	Train to Paris: 9.85 euros (anywhere on Paris subway network) Bus to Paris: 6.40 euros (to Denfert-Rochereau)
Beauvais	Students need to take the shuttle to Paris, the buddy will wait at the terminal station. Shuttle to Paris: 13 euros (to Porte Maillot)

OTHER ACTIVITIES	
The association organizes travels, parties, cultural events, and helps the incoming students getting a bank account, a mobile phone, etc.	

ACCOMMODATION

FLAT EXCHANGE	
A "flat exchange" service puts in relation the international incoming students with the French outgoing students who can rent them their apartment or room. Once we receive the registration file, we send the student the information and the flat offers. The incoming and outgoing students are in direct contact and PGSM cannot be responsible for conditions, contracts, prices, cancelations. The International Office just puts the students in contact.	

EGIDE	
Egide is an institution depending from the French Ministry of Foreign Affairs and launched a program to welcome the international students in Paris. They created 2 packages providing services to students to prepare their arrival. The first package costs between 250 and 660 euros depending on the length of stay and includes : - provided accomodation in a student residence in Paris or its nearest suburbs (excludes rents - several options will be proposed and the room of your choice will be booked by Egide. No	

guarantor will be asked)

The second package costs 1090 euros and includes :

- provided accomodation in a student residence in Paris or its nearest suburbs (excludes rents)
- assistance to prepare the arrival and the settlement
- transfer from the airport to the residence
- assistance with the residence permit procedures
- insurance contract for civil responsibility and repatriation

Contact : Ms Oumou Diakite : Oumou.DIAKITE@egide.asso.fr

HOME STAYS

One of the easiest and flexible options for accommodation in Paris, as there's no need to have any guarantor; it's safe, comfortable, quick to find with an immediate and permanent service in case of problems.

The International Office can put you in contact with several good and serious agencies.

Various types of stays are offered (with / without meals or breakfast, per week or month) and starts from 600 euros.

RESIDENCES

Students can contact the Cité Universitaire Internationale where they can have a room in one of their International Houses - http://www.ciup.fr/room_cite.htm

They can also contact the private student residences within Paris and close suburbs. A list can be asked to the International Office.

Monthly rents vary from 550 to 1000 euros for a single room / studio.

Students without guarantor may be asked to pay the totality of the semester rents in advance if you don't contact Egide.

RENTING A FLAT IN PARIS

Montly rent in Paris goes from 400 to 1200 euros for a single room / studio.

In general, to rent a place via private owners, guarantors who live in France are usually requested, in addition to a security deposit (one or two month rents amount).

Announces can be found on internet and via real estate agencies.

Flat sharing is very common in France and specialized internet sites are numerous (search for "colocation").